

Witney Town Council

Mrs Sharon Groth FSLCC fCMgr
Town Clerk

Cllr Duncan Enright
Mayor of Witney



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14 January 2020

To: Members of the Stronger Communities - L Ashbourne, J Aitman, R Bolger, O Collins, D Enright, J King, A McMahon and R Smith (and all other Town Councillors for information)

You are hereby summonsed to a Meeting of the **Stronger Communities** Committee to be held in the Gallery Room, The Corn Exchange, Witney on **Monday, 20th January, 2020 at 6.00 pm** for the transaction of the business stated below.

RECORDING OF MEETINGS

Under the Openness of Local Government Bodies Regulations 2014 the council's public meetings may be recorded, which includes filming, audio-recording as well as photography. As a matter of courtesy, if you intend to record any part of the proceedings please let the Town Clerk or Democratic Services Officer know before the start of the meeting.

AGENDA

All Council Meetings are open to the public and press, unless otherwise stated.

1. Apologies for absence

To consider apologies and reasons for absence.

Committee members who are unable to attend the meeting should notify the Democratic Services Officer (nicky.cayley@witney-tc.gov.uk) **prior to the meeting**, stating the reason for absence.

***Standing Order 30(a)(v)** permits the appointment of substitute Councillors to a Committee whose role is to replace ordinary Councillors at a meeting of a Committee if ordinary Councillors of the Committee have confirmed to the Proper Officer **before** the meeting that they are unable to attend.*

2. Declarations of Interest

Members are reminded to declare any disclosable pecuniary interests in any items under consideration at this meeting in accordance with the Town Council's Code of Conduct.

3. Minutes (Pages 5 - 12)

- a) To adopt and sign as a correct record the minutes of the meeting held on 18 November 2019.
- b) Matters arising from the minutes not covered elsewhere on the agenda. (Questions on the progress of any item).

4. **Public Participation**

The meeting will adjourn for this item.

Members of the public may speak for a maximum of **five minutes** each during the period of public participation, in line with Standing Order 42. Matters raised shall relate to the following items on the agenda.

5. **Operational Report - Progress since last meeting** (Pages 13 - 14)

To receive and consider the report of the Operations & Estates Officer

6. **Officer's Work Programme**

To note the updated schedule of works (to follow).

7. **Trees** (Pages 15 - 32)

- a) To receive and consider the report of the Operations & Estates Officer relating to a tree donated by Extinction Rebellion and the logistics/policy for planting.
- b) To receive and consider correspondence from Tim Stevenson, Lord-Lieutenant of Oxfordshire regarding increasing tree cover in Oxfordshire.
- c) To receive and consider the report of the Operations & Estates Officer relating to a request for tree planting for Climate Action in Witney.
- d) To receive documentation from the Earthwatch Institute concerning 'Tiny Forests' and consider the potential of such a scheme in Witney.

8. **Request for Additional Bus Shelter** (Pages 33 - 34)

To receive and consider a request from a resident for an additional bus shelter

9. **Bus Shelter Artwork for Burwell Drive and Corn Street** (Pages 35 - 36)

To receive and consider the report of the Communications & Events Officer on the Bus Shelter Art Project.

10. **Community Piano Art Project**

To receive an update on the progress of the installation of the Community Piano Art Project

11. **Community Clean Up - Grant**

At the last meeting the Town Clerk was asked to seek further clarification on what the grant funding could be spent on – minute SC460 refers. Verbal report to be given at the meeting.

12. **Community Speedwatch** (Pages 37 - 40)

To receive and consider the communication from Thames Valley Police regarding the Town Council taking on the responsibility of the Community Speedwatch Scheme and also consider procuring the necessary equipment.

This has come via the Witney Traffic Advisory Committee meeting from various complaints from residents on speeding and the lack of speed enforcement.

13. **Communications Update** (Pages 41 - 44)

To receive and consider the report of the Communications & Events Officer, including an update on Press Coverage.

14. **Council & Civic Events** (Pages 45 - 48)

To receive and consider the report of the Communications & Events Officer

15. **Events and Pitch One at The Leys** (Pages 49 - 68)

To receive and consider the report of the Operations and Estates Officer.

16. **Christmas Lights** (Pages 69 - 72)

To receive and consider the report of the Operations & Estates Officer with an update of the current position relating to the 2019 Christmas Lights display and contract.

17. **Witney & District Twinning Association** (Pages 73 - 76)

To receive the minutes of the Witney & District Twinning Association held on 28 November 2019 – for information.

The Chairman of the Twinning Association has been advised that the Council has granted £1,000 towards the Twinning Anniversaries in 2020/21 as part of the budget setting agreed on 16 December 2019.

18. **VE Day 75 Working Party** (Pages 77 - 80)

To receive and consider the minutes of the VE Day 75 Working Party meetings held on

- a. 4 November 2019 - enclosed
- b. 6 January 2020 – enclosed

19. **Youth Services Working Party**

To receive a verbal report from the meeting of the Youth Services Working Party held earlier in the evening and agree any recommendations contained therein.



Town Clerk